



**Student Name:** \_\_\_\_\_

## **TAHFEEZ HANDBOOK 2026-2027 SCHOOL YEAR**

Welcome to the Hifz Program at Al Bayan Learning Center!

We are excited to begin this meaningful journey of growth and learning with your child. At Al Bayan, our staff is dedicated to providing an inspiring and enriching experience throughout your child's Hifz journey and online academic schooling. This handbook offers a comprehensive guide to the policies, expectations, and procedures for our students. Please use it as a reference throughout the school year, and don't hesitate to reach out to our office staff via phone or email if you have any questions. Welcome to our school- we look forward to a productive and fulfilling partnership with you and your family.

### **HIFZ GUIDELINES FOR PARENTS**

Parents play a vital role in a child's education, and at Al Bayan Learning Center, we believe that a strong partnership between teachers and parents is essential for your child's long-term success. Hifz students require focused support at home to excel in their Quranic studies.

To help our students progress and achieve their goals:

- **Daily Practice:** Hifz students are expected to dedicate a minimum of 90 minutes daily to complete their Quranic assignments.
- **Daily Planner:** Parents are responsible for monitoring their child's assignments through the Daily Planner, which tracks progress, time spent, and areas needing guidance. A parent signature is required each day to confirm review and support.
- **Parental Involvement:** Your active participation strengthens your child's academic and spiritual growth. Reviewing assignments, encouraging consistency, and discussing progress helps students stay motivated and accountable.

Research shows that parental interest and involvement positively impacts children's learning, academic performance, and overall attitude toward education. Visiting the school, attending parent meetings, and engaging in school activities are excellent ways to support your child's learning journey.

Together, we can ensure that our Hifz students reach their full potential and grow into knowledgeable, devout, and well-rounded members of our community.

## STUDENT CODE OF CONDUCT

At Al Bayan Learning Center, we strive to cultivate a school environment rooted in Islamic values—respect, responsibility, and integrity. We believe that proper behavior is essential to both academic success and spiritual growth. All students are expected to uphold the principles of good character (*ikhlaaq*) and conduct themselves in a manner that reflects the teachings of Islam. During school hours and at school-sponsored activities, students are expected to:

- Be punctual and prepared each day with the necessary materials and a focused mindset.
- Demonstrate respect for all teachers, staff, peers, and school property.
- Follow classroom rules and teacher instructions at all times.
- Refrain from using inappropriate language or engaging in disruptive behavior.
- Avoid any form of bullying, teasing, or exclusion. Any incidents must be reported immediately to a trusted adult or staff member.
- Encourage and support fellow students, helping to create a positive and inclusive learning environment.
- Use their time wisely, staying on task and avoiding distractions that hinder learning.
- Take responsibility for their actions and choices, both in and out of the classroom.

We ask students to carry themselves with dignity and strive to be role models for their peers. Their behavior should reflect the values they will one day want to be remembered for. Regular attendance and consistent effort are not only essential to academic achievement but are also a trust (*amaanah*) shared between the school, students, and their families.

Disrespectful or harmful behavior—whether toward teachers, peers, or school staff—will not be tolerated. In cases where conduct does not improve after clear communication and support, the school reserves the right to suspend or cancel enrollment after the second formal warning. By adhering to these expectations, students will strengthen both their academic potential and their moral character—qualities that are essential for success in both this life and the Hereafter, *insha'Allah*.

### Harassment & Speech Conduct Policy

At Al Bayan Learning Center, the use of racial slurs, profiling, or any form of harassment is strictly forbidden. These behaviors directly contradict the sunnah of the Prophet Muhammad (ﷺ), who taught dignity, justice, and compassion for all. A Hafiz of the Qur'an carries the responsibility of upholding noble character not only in memorization but in action—through speech, tongue, eyes,

hands, and heart. Joking in a manner that humiliates, mocks, or belittles others is a form of harassment and will not be tolerated.

In June 2025, a full staff workshop on harassment was conducted, attended by Hifz staff, and this remains an area of zero tolerance. Any student—especially one enrolled in the Hifz program—engaging in such behavior will face immediate disciplinary action.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## UNIFORM POLICY

At Al Bayan Learning Center, we uphold a mandatory uniform policy for all students. This policy is an essential part of maintaining a respectful, focused, and cohesive learning environment. Wearing a uniform encourages a sense of unity, reduces distractions, and fosters school pride.

### Important Notice

The uniform policy will be strictly enforced from the first day of school. Students are expected to arrive in full uniform each day. Your cooperation is crucial in helping us maintain these standards.

### Uniform Guidelines

- **General Requirements:**  
All students must wear clean, neat, and appropriately sized uniforms. Uniforms should be free of logos, characters, or decorative elements unless specified.
- **Where to Purchase:**  
Uniform items can be conveniently found at Children's Place, Target, Kohl's, Walmart, and similar retailers.

### Uniform Expectations Promote:

- A sense of belonging and school identity
- Reduced peer pressure and distractions
- A focus on learning, not appearance
- Respect and professionalism in school culture

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Girls' Uniform:

**Shirt:** Knee-length long sleeve navy blue dress or Abaya (no other color will be accepted).



**Pants:** Girls Uniform Wide Leg Chino Pants in the color 'Sandy' and/or 'Navy Blue' (no other color will be accepted).



**Shoes:** Black tennis shoes, oxfords, loafers, or sneakers (no other color, and no open toe shoes or high heels will be accepted)

**Hijab:** 2-piece solid navy blue hijab (no other color, long, rectangle, or shawl hijab will be accepted)



**Sweater:** Navy blue sweater (no other color will be accepted)



**Jacket:** Navy blue jacket (no other color, no hoodies will be accepted)



## Boys' Uniform:

**Shirt:** Solid navy blue shirt (no other color, stripes or patterns will be accepted)

- Shirts worn underneath must be plain navy blue.
- Shirts must have a collar or be a button-down style, short or long-sleeved.
- All front-buttoned shirts must be buttoned and tucked in.



**Pants:** Stretch straight chino pants in the color 'Sandwash' (no other color will be accepted).



**Sweater:** Navy blue sweater (no other color will be accepted).



**Jacket:** Navy blue jacket (no other color, no hoodies will be accepted).



**Shoes:** Black tennis shoes, oxfords, loafers, or sneakers (no other color, and no sandals, slippers, or flip-flops will be accepted).

## TUITION POLICY

At Al Bayan Learning Center, we are committed to making the tuition payment process as clear and manageable as possible for our families. To accommodate different financial needs, we offer two payment options:

- **Annual Payment** – Tuition may be paid in full at the beginning of the school year, with a 3% discount applied.
- **Monthly Payment** – Tuition may be paid in ten equal monthly installments, due on the 1st of each month, beginning the month after enrollment or as agreed with the administration.

### Payment Methods & Requirements

All tuition and fees must be paid through the DreamClass Parent Portal.

Enrollment in automatic payments (Autopay) is required for all families.

- Payments may be made via credit/debit card or bank withdrawal, but must be set up as Autopay within DreamClass.
- Manual payments, cash, checks, or payments through any other platform or method are **not** accepted.
- Families are responsible for ensuring that a valid payment method is on file and that Autopay remains active at all times.

Important Note:

*Please note: a processing surcharge will apply to all card transactions due to encryption and payment gateway fees.*

### Additional Reminders

- A \$25 late fee will be assessed for any payment not successfully processed by the 10th of each month, including declined or failed Autopay transactions.
- Tuition is non-refundable and cannot be prorated based on attendance.



- Families are responsible for the full 10-month tuition obligation, regardless of the number of days attended, unless a formal withdrawal occurs in accordance with school policy.
- We understand that tuition is a meaningful investment in your child's education, and we sincerely appreciate your cooperation and timely payments. If you need assistance setting up Autopay in DreamClass, please contact the administration.

### **Financial Responsibility Agreement**

By enrolling my child at Al Bayan Learning Center, I acknowledge and agree to the following:

- I am entering into a binding financial agreement with the school and agree to fulfill all tuition and fee obligations.
- I understand that Autopay enrollment through DreamClass is mandatory and that I am responsible for maintaining an active and valid payment method.
- In the event of withdrawal or dismissal, I remain financially responsible for the tuition of the current month, plus any applicable withdrawal penalties.
- I authorize Al Bayan Learning Center to charge my stored payment method for any unpaid balances.
- I understand that records, report cards, and transcripts may be withheld until all financial obligations are paid in full.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## WITHDRAWAL POLICY

At Al Bayan Learning Center, we are committed to upholding the integrity of our academic programs, supporting our dedicated staff, and maintaining the facilities that serve our students. To ensure the financial stability required to provide these services, the following policy applies in the event of a student's withdrawal or dismissal.

- Tuition is non-refundable. If a student withdraws or is dismissed for any reason, any tuition that has already been paid will not be refunded.
- The full tuition for the month of withdrawal or dismissal remains due, regardless of the number of days the student was present that month.
- Families who withdraw during the school year will incur a withdrawal penalty equal to one additional month's tuition, which will be added to their final balance.

To help ensure a smooth transition, we ask that parents notify the school administrator at least ten (10) days in advance of the intended withdrawal date. This notice allows us to make the necessary arrangements for classroom adjustments and administrative processing.

All non-tuition fees and outstanding balances must be settled by the time of withdrawal. This includes, but is not limited to, resource fees, hot lunch balances, library fines, or damaged materials.

Please be aware that formal withdrawal does not cancel the financial obligations agreed upon in your signed enrollment contract. All financial accounts must be cleared through the business office before any official records, transcripts, or transfer documents can be released.

We understand that changes in circumstances may occur and appreciate open communication with families. If you are considering withdrawal, we encourage you to speak with an administrator as early as possible so we can support you through the process.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## HEALTH POLICY

To help maintain a safe and healthy environment for all students, we ask that parents perform a daily health screening at home before bringing their child to school. Please check for any of the following symptoms:

- |   |   |
|---|---|
| <input type="checkbox"/> Body aches               | <input type="checkbox"/> Loss of taste or smell         |
| <input type="checkbox"/> Chills                   | <input type="checkbox"/> Rash                           |
| <input type="checkbox"/> Coughing                 | <input type="checkbox"/> Shortness of breath            |
| <input type="checkbox"/> Diarrhea                 | <input type="checkbox"/> Sore throat                    |
| <input type="checkbox"/> Fatigue                  | <input type="checkbox"/> Temperature of 100°F or higher |
| <input type="checkbox"/> Headache                 | <input type="checkbox"/> Vomiting                       |
| <input type="checkbox"/> Congestion or runny nose |   |

If your child has any of these symptoms, please keep them at home and seek medical attention if necessary. Children must be symptom-free for **at least 24 hours without the use of medication** before returning to school.

If your child will be absent for any reason, we kindly ask that you notify their teacher and school admin directly. Thank you for your cooperation in keeping our school community healthy and safe.

### Required Health Forms & Screenings

Immunization Records (Form 3231) & Health Screening (Form 3300)

In accordance with Georgia state law, all students must be up to date on immunizations and complete the Georgia Department of Public Health Form 3300, which includes a certificate of vision, hearing, dental, and nutrition screening.

- These forms must be signed by a licensed Georgia physician.
- If you submitted these forms during registration, no further action is needed at this time.

### **Dental Examination Requirement**

To support our students' oral health, all students are required to complete a comprehensive dental screening with a licensed dentist within four months of enrollment.

- Proof of the visit must be submitted during the school year.
- This requirement applies to all students with no exceptions.

### **Vision Examination Requirement**

In order to ensure optimal learning and health outcomes, all students must undergo a vision screening by a licensed professional within six months of enrollment.

- Proof of the vision exam must be submitted during the school year.
- Non-compliance may pose health risks and hinder academic performance, so we encourage families to schedule appointments early.

Let us partner together to prioritize your child's health and well-being - both are essential for a successful and thriving school experience, *insha'Allah*. If you have any questions or need clarification, please don't hesitate to reach out to the administration.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## ATTENDANCE POLICY

At Al Bayan Learning Center, consistent attendance and punctuality are critical to a student's success in Qur'an memorization. Memorization requires daily repetition and continuity—missing even a few days can disrupt a student's rhythm, retention, and overall progress. This policy outlines expectations for students, families, and staff in the Tahfeez Program.

All parties—teachers, parents, and students—must work together to maintain a structured, focused, and supportive environment for memorization.

### General Expectations

- Students are expected to attend the Tahfeez Program daily and arrive on time during their designated arrival window (8:25 – 8:45 AM, rear car line).
- Consistency is critical—frequent absences or tardiness will significantly impact a student's memorization progress.
- Parents/guardians must notify the school and teacher in advance of any absence or late arrival.
- Students arriving after the designated window must check in at the front office before attending class.
- All missed memorization must be made up within a timeframe specified by the teacher.

### Tahfeez Program Hours

- **Hifz only:** 8:30 AM – 1:00 PM
- **Hifz + Virtual School:** 8:30 AM – 3:00 PM

### Excused vs. Unexcused Absences

An absence is considered excused if it falls under one of the following categories:

- Personal illness or medical appointments
- Serious illness or death in the immediate family
- Court or legal obligations
- Emergency family situations
- School-approved activities or field trips
- Inclement weather or natural disaster
- Quarantine or contagious illness
- Transportation breakdown
- Mental health needs or emotional distress

- Military deployment or relocation

### **Important Notes:**

- Parents must notify the school within two (2) days of any absence and provide a written note or email.
- Absences of three or more consecutive days due to illness require a doctor's note.
- Any absence not listed above may be classified as unexcused.
- After five (5) unexcused absences per semester, a parent conference will be required.
- Continued unexcused absences may result in:
  - Review of the student's readiness for Hifz
  - Academic probation or behavioral contracts
  - Possible dismissal from the Tahfeez Program

### **Make-Up Work and Memorization Recovery**

- Students must make up all missed Qur'an portions (sabaq, sabqi, manzil) and complete any related assessments within five (5) school days of returning.
- Teachers are not required to reteach missed content or provide one-on-one instruction due to travel, personal absences, or missed days.
- Delays in attendance or lack of daily practice may cause students to forget previously memorized portions, requiring additional effort to catch up before starting new lessons.
- Parents are responsible for ensuring their child completes all make-up work and stays on track with memorization progress.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## TARDINESS POLICY

A student is considered tardy if they arrive after their designated grade-level arrival window:

- Tahfeez Students: 8:25 – 8:45 AM (rear car line)

Tardies are classified as excused or unexcused based on the same criteria as absences. Examples of Unexcused Tardies include:

- Oversleeping
- Missed ride or carpool
- Non-urgent personal errands
- General traffic delays not caused by inclement weather or emergency

### Consequences for Excessive Tardiness

- 3 or more unexcused tardies per semester will result in a parent meeting with administration.
- 5 or more tardies in a month may result in:
  - A \$10 daily surcharge for each subsequent tardy
  - Possible loss of academic privileges or participation in activities
  - Detention or in-school support intervention
  - Impact on program standing, memorization progress, or promotion

### Late Pickup Policy (after school)

- The first 15 minutes after the student's designated dismissal time is considered a grace period.
- After the grace period, a \$2 per minute charge will apply for every additional minute.
- If a student is picked up late 3 or more times in a month, a parent meeting with the principal will be required.

### Tahfeez-Specific Note:

- Tahfeez dismissal is 3:00 – 3:15 PM (Friday dismissal: 12:30 PM).
- Timely pickup ensures student safety, prevents disruption to other programs, and supports staff supervision duties.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## TRAVEL POLICY

At Al Bayan Learning Center, we emphasize the importance of consistent attendance in the Tahfeez (Hifz) Program. Qur'an memorization requires daily effort, repetition, and continuity. Missing lessons—even for a few days—can disrupt a student's rhythm and make it difficult to retain previously memorized portions. Frequent or extended absences significantly hinder a student's progress and ability to start new lessons effectively. While we understand that certain absences may be unavoidable, families are strongly encouraged to limit travel or non-emergency activities during the academic year.

### Planned Absences

- For any travel or planned absence of **three (3) or more consecutive days**, families must submit written notice to the administration at least **five (5) school days in advance**.
- Requests for extended absences will be reviewed on a **case-by-case basis** and are **not guaranteed approval**.
- Parents may request a summary of missed work from the teacher, but it remains the family's responsibility to ensure that all memorization (sabaq, sabaqi, manzil) is reviewed and made up upon the student's return.

### Make-Up Work & Memorization Recovery

- Students must make up all missed Qur'an portions and complete any assessments within **five (5) school days** of returning.
- Teachers are not required to reteach missed lessons or provide one-on-one instruction; however, absences can cause students to forget previously memorized portions, which may delay progress. Students are expected to review and regain fluency in missed material before continuing with new lessons.
- Parents are encouraged to actively support their child in reviewing missed memorization at home to maintain continuity and retention.

### Tuition & Financial Policy During Absences

- Tuition and program fees remain fully due and payable regardless of travel or absence.



- No discounts, prorated tuition, or refunds will be issued for days missed due to personal travel or planned absences.

### **Chronic Attendance Concerns**

- Students with repeated or extended unexcused absences may be subject to administrative review.
- If absences negatively affect Qur'an retention or memorization progress, consequences may include:
  - Academic probation or behavioral contracts
  - Loss of placement in the Tahfeez program
  - Recommendation for alternative programs better suited to the student's needs

We value our partnership with parents in supporting each child's memorization journey. Consistent attendance and rhythm are critical for retention and success in the Tahfeez Program. By prioritizing daily attendance, families help ensure their child continues to make steady, meaningful progress in memorization, insha'Allah.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## IMMEDIATE PARENT NOTIFICATION POLICY

To maintain a supportive and structured environment that ensures each Tahfeez student's accountability and readiness, teachers will contact parents immediately in the following situations:

- Student arrives without the proper school uniform.
- Student arrives without lunch and has not pre-ordered hot lunch.
- Student arrives without required school supplies (e.g., Qur'an, school bag, daily planner, textbooks, water bottle, etc.).

Repeated occurrences will be documented and may affect the student's standing in the program.

### Lunch Requirement Reminder

- All Tahfeez students must arrive with a packed lunch from home or have a hot lunch pre-ordered through the official system.
- Students who arrive without lunch and without a pre-ordered hot lunch will be considered in **violation of program expectations**. Parents will be notified immediately, and repeated incidents will be addressed directly with school administration.
- Proper nutrition is essential for focus and performance. Students who are not nutritionally satisfied may struggle to concentrate and participate fully in their lessons.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **PARENT VOLUNTEER POLICY**

At Al Bayan Learning Center, we believe a strong partnership between families and the school community enriches every child's educational experience. To foster this connection, each family is expected to contribute 10 volunteer hours during the school year.

### **Volunteer Commitment**

- Requirement: 10 hours of service per family, per school year.
- Flexibility: Hours can be completed at any time - during school days, evenings, or weekends - through a variety of school-related activities.

### **Ways to Fulfill Your Hours**

Examples include, but are not limited to:

- Assisting in classrooms
- Chaperoning field trips
- Supporting school events, iftaar, graduation and fundraisers
- Providing administrative help in the office

### **Parent Volunteer Sign-In Procedure**

To ensure accurate record-keeping:

- All parents must sign in each time they volunteer using our official Sign-In Form: <https://forms.gle/wq4kpisJRcb5S6Sc8>
- Complete the form immediately upon arrival (or before departure) for every volunteer session.
- Only hours recorded through this form count toward the 10-hour requirement.

### **Financial Contribution Option**

We understand that some families may face scheduling or personal constraints. Any unfulfilled hours must be offset at \$20 per hour.

- To streamline this, a \$200 fee will be automatically applied to each family's DreamClass account (regardless of the number of children enrolled).

- As you complete volunteer hours, you may request that an admin deduct your completed hours from your account to reflect your actual service.
- Families may request proof of deduction from the admin for their records.

This system ensures transparency, prevents confusion, and accurately tracks every family's volunteer contribution.

### **Important Deadlines & Exceptions**

- **Deadline:** All volunteer hours or financial contributions must be completed by the last day of the school year.
- **Hardships:** Families facing exceptional circumstances should contact the administration as early as possible to discuss exemptions or alternative arrangements.

We deeply appreciate every family's cooperation and commitment. Your involvement helps build a vibrant, supportive, and thriving community at Al Bayan Learning Center, enriching the educational experience for all students.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## NUT FREE SCHOOL POLICY

Our school is strictly NUT-FREE to protect students with severe nut allergies. Even small traces can trigger dangerous reactions.

Prohibited items include (but are not limited to):

- Nutella sandwiches
- Peanut butter or any nut butter sandwiches
- Snacks, baked goods, or packaged items that:
  - Contain any type of nuts/tree nuts
  - Are labeled “may contain traces of nuts”
  - Are processed in a facility that handles nuts

## HOT LUNCH PROGRAM

This program is designed to offer students fresh, healthy, and delicious meals during the school day, giving parents the convenience of a ready-made lunch option and ensuring students are fueled for learning.

### Program Highlights

- **Trusted Caterer:** We have partnered with a reliable home-based caterer committed to high standards of taste, hygiene, freshness, and quality.
- **Zabiha Halal:** All meat served in our lunch program is 100% Zabiha halal.
- **Nutritious Meals:** Menus are crafted with your child's health and well-being in mind, balancing nutrition and flavor.
- **Days Available:** Monday through Thursday
- **No lunch service on Fridays.** Please plan accordingly.

### How to Order

- **Ordering Deadline:**  
Orders must be placed every Friday to receive hot lunch for the upcoming week.  
(Example: For the week of August 10, 2026, orders are due by Friday, August 7, 2026).

- **Ordering Website:**

Visit: <https://www.albayanlc.com/hotlunch>

Password: ablc\_hotlunch24

- **One Order Per Child:**

Please submit a separate order for each student enrolled.

- **Weekly Email Reminders:**

We will send out a reminder every week to help you remember to submit your lunch orders on time!

### **What Happens After Ordering?**

- Once orders are placed, the caterer prepares and delivers fresh meals to your child on campus.
- Lunches are labeled and distributed in the cafeteria by staff.
- Please ensure that your child's name is correctly spelled in your order.

## **DreamClass - PARENT PORTAL ACCOUNT POLICY**

At Al Bayan Learning Center, we use DreamClass as our all-in-one system for registration, enrollment, and the parent portal. DreamClass allows families to access important student and school information—including attendance, grades, report cards, announcements, schedules, and required forms—using one single account.

The same login parents create during registration is used throughout the school year to access the DreamClass parent portal.

### **Account Access & Activation Requirement**

- All parents are required to activate and maintain their DreamClass account within 7 days of completing student registration.
- If a parent registered their child as a guest, they must return to DreamClass and activate that account to gain full parent portal access.
- No separate or additional accounts are created—DreamClass uses one unified system for registration and ongoing parent access.

### **How to Access Your DreamClass Account**

- Log in using the email and password created during student registration.
- If you registered as a guest, follow the prompts in DreamClass to activate your account.
- Bookmark the DreamClass parent portal for easy access throughout the school year.
- If you experience difficulty accessing your account, please contact the school office promptly.

### **Why Maintaining an Active Account Matters**

- Report cards and academic updates are only available through DreamClass.
- Attendance records, class schedules, and grades are published in the parent portal.
- Important school announcements, reminders, and required forms are communicated through DreamClass.
- Failure to activate or maintain access may result in missed communications, delayed access to student records, or inability to complete required school forms.

By enrolling your child at Al Bayan Learning Center, parents acknowledge their responsibility to maintain an active DreamClass parent account throughout the school year.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## STUDENT/FAMILY “Refer-A-Friend” POLICY

Al Bayan Learning Center is excited to continue to offer our **Refer-A-Friend program**, giving current families the opportunity to share the benefits of our school with friends and earn tuition rewards!

### How It Works

1. Who Can Participate:
  - All current Al Bayan families are eligible.
2. Refer Your Friends:
  - If you know someone interested in joining Al Bayan, simply refer them to our Elementary School, Preschool, and Saturday School and ensure they mention your name during the application process.
3. Eligibility Rules:
  - Referrals must be new, full-time, full-tuition paying students.
  - Younger siblings of current or past Al Bayan families do not qualify.
  - Only one referring family may be mentioned per new student.
  - Referred families must remain enrolled for the entire school year for the discount to apply.
4. Benefits for Referring Families:
  - For each new student successfully enrolled and in good standing for the full year, the referring family receives a tuition discount applied to the final month’s tuition payment.
5. Discount Structure:
  - 1 new student: \$100 off
  - 2 new students: \$200 off
  - 3 new students: \$300 off
  - 4 new students: \$400 off

Maximum of four referrals per family. All regular enrollment criteria must be met for each new student.

Share the benefits of Al Bayan Learning Center with your friends and enjoy savings on tuition while helping our school community grow!